



WEST BENGAL KHADI & VILLAGE INDUSTRIES BOARD

(Under the Department of Micro, Small & Medium Enterprises & Textiles, Govt. of West Bengal)

12, B. B. D. Bag, Kolkata – 700001

Website: www.wbkvib.org.in / Web Portal: www.banglarkhadi.in



Memo No. 180 /ESTB (22)/22-23

Date: 27.01.2026

WALK-IN-INTERVIEW

As per approval of the Department of MSME & Textiles, Govt. of West Bengal (ref. memo No. 4986-MSMET-22011(11)/1/2024 dt. 13.11.2025) the West Bengal Khadi & Village Industries Board, a Statutory Board under the Government of West Bengal invites retired employees of Central Government/ State Government/PSUs/Statutory/Local Bodies having maximum age of 63 yrs. (as on 01.01.2026) to attend the Walk-in-Interview with an application in prescribed format available in the website of this office/ Notice Board of the Head Office/ Notice Board of the District Office of WB-KVIB, before the interview Board on 25.02.2026 at 12:00 noon at **Conference Hall** of the West Bengal Khadi & Village Industries Board at 12 B.B.D. Bag, Kolkata 700001 for engagement on contract basis for a period of six months for the post as mentioned below. The candidate of **Home district** is preferable.

Sl No	Designation	Place of posting after engagement	No. of persons to be engaged	Location of the office	Essential Qualification	Age (as on 01.01. 2026)	Remuneration Per month in Rupees	Tenure
1	Group-A Officer at Pension Cell	Pension Cell at Head Office, Kolkata	01	12, B.B.D. Bag, Kolkata	Retired from Government Department / Autonomous body/local body / PSU/ Statutory/ Undertaking.	63 Years or Below	15,000/- (Consolidated)	Six months and may be extended after satisfactory service.
2	Group-A Officer at Darjeeling District	Darjeeling District Office	01	Siliguri Town			15,000/- (Consolidated)	
3	Group-A Officer at Coochbehar District	Coochbehar District Office	01	Coochbehar Town			15,000/- (Consolidated)	
4	Group-A Officer at Jhargram District	Jhargram District Office	01	Jhargram Town			15,000/- (Consolidated)	
5	(Group-B) Head Clerk Cum Accountant	Darjeeling District Office	01	Siliguri Town	Retired from Government Department / Autonomous body/local body / PSU/ Statutory/ Undertaking.	63 Years or Below	12,000/- (Consolidated)	Six months and may be extended after satisfactory service.
6	(Group-B) Head Clerk Cum Accountant	Jalpaiguri District Office	01	Jalpaiguri Town			12,000/- (Consolidated)	
7	(Group-B) Head Clerk Cum Accountant	Coochbehar District Office	01	Coochbehar Town			12,000/- (Consolidated)	
8	(Group-B) Head Clerk Cum Accountant	Uttar Dinajpur District Office	01	Raiganj Town			12,000/- (Consolidated)	
9	(Group-B) Head Clerk Cum Accountant	Dakshin Dinajpur District Office	01	Balurghat Town			12,000/- (Consolidated)	
10	(Group-B) Head Clerk Cum Accountant	Purulia District Office	01	Puluria Town			12,000/- (Consolidated)	
11	(Group-B) Head Clerk Cum Accountant	Purba Medinipur District Office	01	Tamluk Town			12,000/- (Consolidated)	
12	(Group-B) Head Clerk Cum Accountant	Bankura District Office	01	Bankura Town			12,000/- (Consolidated)	
13	(Group-B) Head Clerk Cum Accountant	North 24 Pgs. District Office	01	Barasat Town			12,000/- (Consolidated)	
14	(Group-B) Head Clerk Cum Accountant	Paschim Medinipur District Office	01	Medinipur Town			12,000/- (Consolidated)	

27/01/2026

Applicants should report by 11.00 a.m. on 25.02.2026 at the Conference Hall of the West Bengal Khadi & Village Industries Board. The document verification will be done from 12:00 p.m. to 01:00 noon. The applicants are requested to bring following documents in original with an application in prescribed format for verification.

Terms & Conditions:

- (1) The applicant shall be physically fit and mentally sound to execute the office work.
- (2) He/She must have knowledge in computer application /Tally.
- (3) An application in the prescribed proforma will have to be produced before the Interview Board.
- (4) Self attested copies of the certificates in regard to age, qualification, experience; Photo Identification Document Issued by any Govt. Authority (e.g. PAN Card, Electors Photo Identity Card, PPO etc.) will have to be produced before the interview Board.
- (5) An applicant can apply for both the post.
- (6) NO TA/DA will be provided for appearing before the interview board.

Date of Walk-in-Interview	25.02.2026
Venue of Walk-in-Interview	Conference Hall of the West Bengal Khadi & Village Industries Board at 12 B.B.D. Bag, Kolkata-700 001
Reporting Time at the Venue	11:00 A.M.
Application Format available from	<ol style="list-style-type: none">1. Notice Board of the Head Office, WB-KVIB Kolkata.2. Notice Board of WB-KVIB, District Office.3. www.wbkvib.org.in

The intending candidates may appear in the said interview with filled in application forms along with original as well as photocopies of supporting documents.

Ar 27/01/2026
Chief Executive Officer

West Bengal Khadi & Village Industries Board
12, B. B. D. Bag, Kolkata – 700001

Date *27.01.2026*

Memo No.: *180(4)* /ESTB (22)22-23

Copy forwarded for kind information to:

1. The Hon'ble Chairman, West Bengal Khadi & Village Industries Board.
2. The Sr. PS to the Additional Chief Secretary to the Government of West Bengal, Micro, Small & Medium Enterprises & Textiles Department.
3. The District Informatics Officer, N.I.C., ALL District - with a request to upload in the website of the District.
4. The CA to the District Magistrate to concerned District, W.B. - with a request for taking necessary action.

Ar 27/01/2026
Chief Executive Officer

West Bengal Khadi & Village Industries Board
12, B. B. D. Bag, Kolkata – 700001

Date *27.01.2026*

Memo No.: *180/1(11)* /ESTB (22)22-23

Copy forwarded for kind information and taking necessary action to:

1. The Financial Advisor & Chief Accounts Officer, WB-KVIB.
2. The Additional Executive Officer, WB-KVIB.
3. The Project Officer (R&T), WB-KVIB
4. The Planning Cum Evaluation Officer, WB-KVIB.
5. The Project Officer (Marketing- Online), WB-KVIB.
6. The District Officer, All District, WBKVIB. - With the instruction to display in the notice Board.
7. The Accounts Officer, WBKVIB.
8. The Executive Engineer (Civil), WB-KVIB- With an instruction to take necessary steps for publishing in News Papers.
9. The Law Officer, WB-KVIB.
10. The System work Global – With a request to upload in the Board's website. (www.wbkvib.org.in)
11. The Notice Board, WB-KVIB.

Ar 27/01/2026
Chief Executive Officer

West Bengal Khadi & Village Industries Board
12, B. B. D. Bag, Kolkata – 700001

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FORMAT OF APPLICATION

To
The Chief Executive Officer,
West Bengal Khadi & Village Industries Board,
12 B.B.D. Bag, Kolkata-700001.

(Space for Photo
duly Self attested)

Application for Contractual Appointment in the Post of in the
West Bengal Khadi & Village Industries Board

1. Name of the Candidate (in Block Latter):

2. Father's Name /Guardian's Name:

3. Date of Birth:

4. Age (As on 01.01.2026):

_____ Years _____ Months _____ Days

5. Gender:

6. Permanent Address:

7. Present Address:

8. Contact:(i) Mobile No._____

(ii) Landline No._____

(iii) E-mail ID:_____

9. Nationality:_____

10. Name of the Preferable District for Posting: [To be selected from the mentioned District : (Kolkata- Head Office, Darjeeling, Coochbehar, Jhargram - for Group-A) (Bankura, Coochbehar, Darjeeling, Dakshin Dinajpur, Jalpaiguri, North 24 Pgs, Purba Medinipur, Purulia, Paschim Medinipur, Uttar Dinajpur - for Group-B)]

1st Choice of posting (Name of the District): _____

2nd Choice of posting (Name of the District): _____

3rd Choice of posting (Name of the District): _____

11. Educational Qualification:

Sl No.	Name of the Exam Passed	Name of passing Institute	Name of Board/ Council/University	Year of Passing	(%) of marks	Grade/Division

12. Other Qualification, (if any):

13. Working Experience (After passing required qualification for the applied post):

Sl No.	Name of Organization & address (where engaged)	Post held	Field of experience	Period of engagement from..... to	Monthly emoluments drawn (in Rs.)

14. List of enclosures:(i)_____

(ii)_____

(iii)_____

(iv)_____

(v)_____

Declaration: I do hereby declare that the statements furnished above are true to the best of my knowledge and belief and my candidature is liable to be rejected if any of the particulars above is found incorrect.

Date: _____

Place: _____

(Signature of the Candidate)