## . WEST BENGAL KHADI & VILLAGE INDUSTRIES BOARD 12,B.B.D.BAG, KOLKATA-700 001 Website: www.wbkvib.org.in

Re: Formalities for Registration of Khadi Societies from KVIC , Mumbai

As per Khadi Certification Rules of KVIC the following Guideline/Modalities is to be maintained by the applicant for obtaining the Khadi Registration certificate of KVIC.

- 1) As per norms of Khadi & Village Industries Commission, Govt. of India any individual is not eligible for Khadi Certificate.
- 2) Any Institution/Co-operative Society and Trust are entitled to get the Khadi Registration Certificate if provision for Khadi activities is incorporated in the Bye-Law of the institution.

After formation of Institution/Co-operative Society or Trust the following steps may be taken for getting the New Khadi Certificate from KVIC. The following papers and documents are to be arranged by the Executive Committee of the Society for submission to the WBKVIB for scrutiny and onward transmission to KVIC with necessary recommendation.

- 1) Prescribed format to be filled by the members of the society as resolved in Annual General Meeting.
- 2) Resolution copy of the A.G.M.
- 3) Registration receipt of the society along with bye-law of the society.
- 4) Audited Balance Sheet of the society.
- 5) Memorandum of association of the society.
- 6) List of the Spinners and Weavers with their details.
- 7) Khadi Wearing Declaration of the members.
- 8) Papers & Documents of land in favour of the society.
- 9) Bank A/C No. in Public Sector Bank with depositing Rs.20,000/- at least.
- 10) Area of operation to be mentioned for production of Cotton, Muslin and Silk Khadi.
- 11) Certified copy of the Managing Committee duly obtained from the Registerer of the society.
- 12) No objection certificate duly obtained from the Local Gram Panchayet.
- 13) No objection certificate duly obtained from the B.D.O /M.L.A.
- 14) Integrity Certificate duly obtained from B.D.O.
- 15) Present activities if any.
- 16) Address of the Registered Office of the society.
- 17) Enquiry/Feasibility Report duly obtained from WBKVIB.
- 18) No objection certificate duly obtained from local existing Khadi Society.

The above mentioned papers and documents to be forwarded by the WBKVIB with recommendation to the Khadi & Village Industries Commission , Mumbai for issuance of New Khadi Certificate as per Khadi Certification rules for starting the Khadi activities.

Chief Executive Officer WBKVIB